**Londesborough with Easthorpe Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: londesborooughpc@gmail.com**

16th May 2024

Dear Councillor

You are hereby summoned to attend a meeting of Londesborough with Easthorpe Parish Council at the Reading Room, Londesborough, **at 19:30 on Thursday the 23rd May 2024.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below**.**

Members of the public are welcome to attend.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council’s Recording of Meetings Policy. Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

Yours sincerely

Catherine Simpson

Clerk of the Council

**AGENDA**

1. Chairman’s welcome and recording declaration
2. To receive apologies and approve reasons for absence.
3. To resolve that the meeting is temporarily suspended for up to 15 minutes to allow for a period of Public Participation during which **members of the public may address the Council on any matter affecting the parish. (Open Forum). Please note that this is not a period for discussion.**
4. Declarations of Interest:
5. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
6. To note dispensations given to any member of the Council in respect of the agenda items listed below:
7. To resolve the adoption of the following minutes as a true record:

11th April 2024

1. To receive reports on any matters arising from the minutes of the above meetings not covered elsewhere on the agenda.
2. Ward Councillor update.
3. Finance:
	* 1. To approve the following payments:

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| --- | --- | --- |
| Kaye Middleton | £120.00 | Payroll services |
| Richard Dixon | £340.00 | Internal audit |

* + 1. To approve the end of year accounts to the 31st March.
		2. To approve the accounts for April and sign the bank reconciliation.
		3. To resolve that In compliance with current legislation Londesborough with Easthorpe Parish Council having an income of less than £25000 is certifying itself exempt from external audit.
		4. To receive the internal audit report.
		5. To complete the Annual Governance & Accountability Statements.
1. **Environmental and Community Matters – to receive reports in respect of the following:**
2. Maintenance: to note any issues:
3. Highways (including maintenance, Street Scene and traffic problems): to note any issues:
4. To receive an update on the pot-hole repairs.
5. Street lighting – to approve or otherwise the proposed upgrade to LED bulbs by ERYC.
6. To discuss the response regarding the Wolds Community Bus service.
7. Administration:
	* + 1. Policies and procedures: to review the following:

Emergency Procedures

Town & Parish Charter

* + - 1. To review and adopt the following:

General Risk Assessment(s)

1. To note correspondence for information purposes only
2. Councillors Exchange and Agenda items for next meeting
3. To note that the next meeting of the Parish Council will be held on Thursday 25th July 2024.