**Londesborough with Easthorpe Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: londesborooughpc@gmail.com**

16th May 2024

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Londesborough with Easthorpe Parish Council to be held at **19:15 on 23rd May at the Reading Room.**

Members of the public are welcome to attend.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council’s Recording of Meetings Policy. Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

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Clerk of the Council

**AGENDA**

1. To elect the Chairman of the Council and to receive the chairman’s Declaration of Acceptance of Office.
2. To elect the Vice Chairman.
3. To receive and approve apologies for absence.
4. To review and adopt the updated Standing Orders
5. To review Financial Regulations
6. To re-appoint the services of the internal auditor
7. Outside Bodies: To appoint 2 representatives to serve on the following organisation:

ERNLLCA (District committee)

1. To review the insurance
2. To review the asset register.
3. To agree the date & time for next year’s meetings as bi-monthly on the 4th Thursday at **4hctober 19:00.**