Londesborough with Easthorpe Parish Council

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Clerk: Sylvia Moore, 15 Rees Close, Market Weighton, York, YO43 3GF

**Minutes of the meeting of Londesborough Parish Council held on Monday 17 May, 2021 in the Concert Hall, Top Street, at 7.30pm.**

**Present:** Cllr G Stephenson, Cllr K Watson, Cllr E Lloyd-Huitson, Cllr J Dickinson-Shaw, Cllr N Milson. 2 members of the public.

S Moore (Clerk)

**25/21 Cllr Stephenson, welcomed everyone to the meeting.** Apologies for absence were received from Cllr A Fisher.

**26/21 The following officers were elected:**

**Chairman – Cllr Stephenson** proposed by Cllr Watson seconded by Cllr Lloyd-Huitson.

**Vice Chairman – Cllr Watson** proposed by Cllr Stephenson seconded by Cllr Dickinson-Shaw

**Police Liaison and Crime Prevention representative – Cllr Dunning** proposed by Cllr Stephenson, seconded by Cllr Watson

**Councillor with Conservation responsibilities – Cllr Dickinson-Shaw** proposed by Cllr Lloyd-Huitson,seconded by Cllr Watson

**Councillor with Finance responsibilities – Cllr Milson** proposed by Cllr Watson, seconded by Cllr Stephenson

**27/21 Audit Exemption –** Cllr Stephenson proposed, Cllr Watson seconded and it was agreed that the council should declare itself exempt from external audit as its income and expenditure were well below the threshold. Cllr Stephenson signed the certificate on behalf of the council.

**28/21 The Annual Governance Statement for 2020/21** was proposed by Cllr Watson, seconded by Cllr Lloyd-Huitson and approved. It was signed by Cllr Stephenson on behalf of the council.

**29/21 The Accounting Statement for 2020/21** was proposed by Cllr Watson, seconded by Cllr Dickinson-Shaw and approved. It was signed by Cllr Stephenson on behalf of the council.

**30/21 To approve financial arrangements for the coming year:**

1. **The Financial Standing Orders** were re-adopted.
2. **Appointment of an internal auditor -** Cllr Stephenson proposed, Cllr Watson seconded and it was agreed that Sandra Morrison should be appointed to act as the internal auditor.
3. **Appointment of bank signatories -** Cllr Stephenson proposed, Cllr Watson seconded and it was agreed that the signing arrangements should continue as in the previous year. Cllr Stephenson, Cllr Watson and Cllr Dickinson-Shaw, were to continue as signatories and all cheques to be signed by 2 councillors and countersigned by the Clerk.

**31/21 Declaration of Interest. The Parish Councils Code of Conduct. To record any declarations of interest by any member in respect of items on this agenda.** There were no declarations of interest.

**32/21 To resolve that the meeting is temporarily suspended to allow for a period of public participation**. Cllr Stephenson welcomed Charles Rook, representative of Londesborough Cricket Club, to the meeting. Mr Rook wished to discuss with the Council measures that the cricket club were putting in place with regard to speeding complaints through the village and also how the club could work with the Council to put in place other measures to help. Unfortunately, due to current Covid measures members were unable to car share resulting in more traffic to the ground. Addressing the speeding, emails had been send to all members and players, the fixture card also advised to go slowly through the village and reminder emails were sent to opposing teams. Discussions took place about signs which it may be possible to place at various places on match days and possibly a sign when leaving the club to be mindful of speed through the village when leaving. Julie Dunning was to ask Mr Ashwin about the various suggestions for signs. Cllr Stephenson thanked Mr Rook for attending the meeting.

**33/22 The minutes of meeting held on 8 March 2021** were proposed by Cllr Watson, seconded by Cllr Stephenson and agreed as a true record and Cllr Stephenson signed them as such on behalf of the council.

**34/21 To consider co-option of a councillor** – The Clerk informed the Council that there were two vacancies on the Parish Council which had been advertised and could now be filled by co-option. The Clerk also reported that a further resignation had been received from Cllr Lee Rooks and this was being advertised. Cllr Dickinson-Shaw proposed and Cllr Watson seconded and it was agreed that Julie Dunning be co-opted and join the council after signing a declaration of office.

**35/21 To receive the clerk's report on matters being progressed from previous meetings.**

**Donation to Church Clock** – Further to a query raised at the last meeting, the Clerk confirmed that the Clock maintenance was covered under the Parish Councils Act 1957 s2 which had been circulated to Councillors.

**Community Recovery Grant –** No details yet had been received about this grant.

**Quarry** **working group** – The Clerk had written to Cllr Stathers who would be happy to be part of an informal group. The Clerk was instructed to write to the Parish Councils of Burnby and Nunburnholme to see if they would be interested in joining

**36/21 Planning – To consider whether or not to support the following proposals:-**

**Proposal**: 21/01578/TCA LONDESBOROUGH CONSERVATION AREA - Remove 1 no. Silver Fir tree (T1) due to tree being overgrown Location: 2 Top Street Londesborough East Riding Of Yorkshire YO43 3LG

**Applicant:** Londesborough Estate **Application type:** Tree Works in Conservation Areas

**Proposal:** 21/01579/TCA LONDESBOROUGH CONSERVATION AREA - Crown reduce 2 no. Cherry trees by 1 metre to reshape Location: Village Hall Top Street Londesborough East Riding Of Yorkshire YO43 3LG

**Applicant:** Londesborough Estate **Application type:** Tree Works in Conservation Areas

There were no objections to either of the above two proposals.

**37/21 Broadband to Woodbraes**

The Clerk had received an email from the resident of the property who had not been originally been included in the broadband roll out to the village despite being in the same postcode area. Two other properties affected are Ashmount and Raincliffe. East Riding have suggested applying for the Gigabit Voucher scheme for this property however due to not having an adequate broadband connection was finding it difficult to make the application. The Clerk was to write to Ward Cllr Mike Stathers about the resident’s difficulties.

**38/21 Appointment of New Clerk** – This item was moved to the end of the meeting.

**39/21 Finance**

1. **To approve accounts to 30 April 2021**

Cllr Watson proposed and Cllr Stephenson seconded and the statement of accounts to 30 April 2021 were approved.

1. **To approve payment of accounts as per schedule 1**

Cllr Watson proposed and Cllr Stephenson seconded and the payment of accounts schedule 1 were approved.

**40/21 Correspondence**

ERYC – Virtual Parish Council Meetings

ERYC – standards Committee Agenda 24 March 2021

Humberside Police newsletter- March

Survey of Parish & Town Councillors on Joint Mayoral Authority - D Nolan

Segl2 Public Consultation for line Scotland to England Green Link Project

Review of Plans for Category C prison at Full Sutton – Colin Clarke

ERYC Covid 19 Members Briefing 18 March 2021

ERYC Re ending of remote meetings

Sir Greg Knight MP letter re virtual meetings

Ward Councillors – re Community Recovery Grant

Humberside Police newsletter – April

ERYC Recovery & Support Workshops/Health & Wellbeing Team

**41/21 Councillors reports**

**Broadband/Phone Wires –** The broadband and phone wires on the road to Londesborough after the roundabout were in need to attention due to branches becoming overgrown and touching the wires, particularly when windy. The Clerk had previously reported this but would report again.

**Pothole near Game Keepers Cottage –** This to be reported.

**Lay By Green Bins –** It had been noted that there had been an increase in litter being left in the two lay-byes on the road to Driffield before and after Londesborough Wold Farm entrance. It was suggested that some lay-byes had green bins installed and the Clerk was instructed to write to see if a green bin could be put in both these lay-byes to tackle the litter.

**Low Street Flooding –** Concern was expressed about the flooding of the road on Low Street on the Church side and to see if this could be investigated.

**42/21 Date of next meeting –** the next meeting to be held onThursday22 July 2021.

**38/21 In view of the confidential nature of the business to be transacted the meeting was closed to the press and public.**

**Appointment of New Clerk** - Cllr Stephenson proposed and Cllr Watson seconded and it was agreed that on the recommendation of the personnel committee Catherine Simpson should be appointed. A handover date was to be agreed.

Cllr Stephenson proposed, Cllr Watson seconded and it was agreed that the new clerk should be added to the bank mandate to allow her to countersign cheques and operate the online banking.

Cllr Stephenson expressed the Council’s thanks to the outgoing Clerk for her work.

The meeting closed at 8.30pm