**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 2/2021-22**

**25th September 2021**

Londesborough with Easthorpe Parish Council – Minutes of the meeting held on the **23rd September 2021 at 7.30pm** in the Reading Room, Low Street, Londesborough.

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| Present | | |  |  | |
| Cllr. Graeme Stephenson | | | GS | Chairman | |
| Cllr. Kathryn Watson | | | KW | Vice Chairman | |
| Cllr. Julie Dunning | | | JD | Councillor | |
| Cllr. Lynne Shepherd | | | LS | Councillor | |
| Cllr. Nick Milson | | | NM | Councillor | |
| Cllr. Heather Wood | | | HW | Councillor | |
| Cllr. Julie Dickinson-Shaw | | | JDS | Councillor | |
| Attended by | | |  |  | |
| **Officers** | | |  |  | |
| Catherine Simpson | | | CS | Clerk and RFO | |
| **Others** | | |  |  | |
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|  |  | | | | **Action** |
| **21/22-14** | **CHAIRMAN’S WELCOME** | | | |  |
|  | The Chairman welcomed everyone to the meeting. | | | |  |
| **21/22-15** | **APOLOGIES FOR ABSENCE** | | | |  |
|  | Apologies were received from Cllr. Emily Lloyd-Huitson and the reason accepted. | | | |  |
| **21/22-16** | **PUBLIC OPEN FORUM** | | | |  |
|  | There were no members of the public present. | | | |  |
| **21/22-17** | | **DECLARATIONS OF INTEREST / DISPENSATIONS** | | |  |
|  | | 1. There were no declarations of interest 2. There were no dispensations | | |  |
| **21/22-18** | | **ADOPTION OF MINUTES** | | |  |
|  | | The following minutes were adopted as true record:   1. Annual Parish Meeting 17th May 2021. 2. Annual Meeting of Council & Ordinary meeting 17th May 2021. 3. Ordinary Meeting 22nd July 2021. | | |  |
| **21/22-19** | | **MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING(S) NOT ALREADY COVERED ON THE AGENDA** | | |  |
|  | | None. | | |  |
| **21/22-20** | | **FINANCE** | | |  |
|  | | 1. The July accounts were approved and the bank reconciliation signed by Cllr. Julie Dunning. 2. The Clerk went through the preliminary stages of a draft budget which will be updated and circulated for discussion and subsequent approval at the November meeting.   Reference was made by the Clerk that a specialist local government audit had not been undertaken in the past. She advised that the cost for such an audit varies depending on the size of the council but this would be around £300.00. An audit of this nature would entail full examination of all policies, procedures, regulations, internal processes etc. to ensure that the Council is compliant in all aspects. Members felt that they did want to go down this route. | | |  |
| **21/22-21** | | **ENVIRONMENTAL & COMMUNITY MATTERS** | | |  |
|  | | 1. Maintenance 2. Repairs to the gritting machine have not been done yet but this is work in progress. Parts may be required. 3. The Clerk has obtained prices for 1 ton of bagged sat/grit and 1 ton of loose from a local firm.   **RESOLVED:** to purchase 1 ton of bagged salt to be delivered to Cllr. Graeme Stephenson.   1. Highways (including Street Scene and traffic problems): 2. Overhanging trees and telephone wires   Tree work is required to take branches away from telephone wires along the road between the roundabout at Intake Hill and the village.  The Clerk has spoken to BT Openreach and ERYC, both of which have said that this is the responsibility of the land owners. The latter has confirmed that the trees do not belong to them.  **RESOLVED:** that Cllr. Dunning make enquiries with Londesborough Estate to ascertain ownership of said trees. | | |  |

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|  | **ACTION:** Clerk to order salt / grit and Cllr. Dunning to speak to Londesborough Estate. |  |
| **21/22-22** | **CORRESPONDENCE** |  |
|  | Relevant emails have been circulated. |  |
| **21/22-23** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** |  |
|  | **Points raised:**   1. There is an issue with dog fouling. Clerk will put something onto the Londesborough Residents Facebook page. 2. A Bottery / Elderberry bush is causing a bit of a problem in the paddock. 3. There is a pot hole between Low and Top Street. Photo to be sent to the Clerk. 4. The light outside the Reading Room is flashing. 5. A request was made for a WhatsApp group for the council. 6. The Church has been chasing its £50 annual donation. 7. The Clerk confirmed that the leaking fire hydrant at the entrance to the village had been fixed by Yorkshire Water.   **Agenda items:**  Budget 2022-23 |  |
| **21/22-13** | **DATE OF NEXT MEETING** |  |
|  | The next meeting will take place on Thursday 25th November at 19:30. |  |
|  | Meeting closed at 20:15  **Signature of Chairman:**  **Cllr. Graeme Stephenson** |  |